



## Community Development Department Accomplishments in 2019

### **Staff:**

Dan Rogness (Director), Steve Kohn (Planning Manager), Frank Peterson (Building Official), Travis Dunn (Building & Zoning Inspector), Lisa Acker (Permits & Licenses Manager), Missy Jennings (Office Clerk), Shari Chorney (Port Authority Manager), and Melissa Baartman (Community & Econ. Development Coordinator).

### **Major Accomplishments:**

1. One new staff reorganization took place with "Sustainability" functions of the city being added to this department; Melissa Baartman's new position changed to the Community & Economic Development Coordinator, which still includes duties of the Concierge.
2. Staff worked on final approvals and permits for the Keller-Baartman apartments in River Bluffs (108 general occupancy rental units); multiple inspections began in 2019.
3. Staff worked on permits/inspections for development projects that were either started or ended in 2019, including the Solid Waste Campus, Anytime Fitness, Red Wing Grain storage, two self-storage facilities, Red Wing Golf Course clubhouse expansion, Keller-Baartman apartments, Building Blocks Day Care, St. James Veranda deck and interior remodel, and a United Lutheran Church addition.
4. Staff collaborated with the Advisory Planning Commission and Heritage Preservation Commission to process 152 applications during 2019, including those associated with Building Blocks Daycare, Red Wing Golf Course & Retreat Center, the Friedrich Center, St. John's Hospital apartments, and an annexation. Staff also processed 79 licenses/permits for solicitors, food wagons, etc.; 568 building permits were issued (see attached summaries). Staff support also to the Sister Cities Commission.
5. New housing permits issued in 2019 total 17 for single family and townhome units, plus one permit for a new 108-unit apartment building, resulting in a total of 125 new housing units under construction.
6. Travis Dunn received his Certified Building Official license; he and Frank Peterson also began working on a revised and renewed Rental License and Inspection Program to be implemented in 2020.

### **Specific Activities & Projects:**

1. Staff participated in steps that led to the Council's approval of the 2040 Comprehensive/Community Plan; staff began participating with an implementation committee in late 2019.
2. Staff completed its lead role in the planning and preliminary design process for Old West Main Street and the Upper Harbor, including two property acquisitions (Kelly's and Bauer Built parcels).
3. Staff participated in the Levee Park Riverboat Dockage & Improvement implementation process.
4. Staff led the start of the He Mni Can/Barn Bluff Park improvement project using Stantec as the consulting engineer; improvements include a new park entry and access, parking area, trails, and historic interpretation with the Prairie Island Indian community. Completion - 2020.
5. Staff worked as project manager for designing the reconstruction of the Memorial Park overlook.
6. Staff worked with the Heritage Preservation Commission to evaluate a variety of projects and signs in the historic and conservation districts, including an addition to the United Lutheran Church and a proposed demolition of the Bremseth building.
7. Staff worked with the Sustainability Commission to: (a) achieve Step 5 with MN GreenStep cities for a second consecutive year, (b) co-sponsor the "Livable Planet MN Climate Conversation" event; and (c) achieve positive results at the downtown DC Fast EV Charger (160 logins, 143 hours).
8. Staff participated in the research and deliberations of forming a new Arts & Culture Commission.
9. Staff worked on a new permitting software program that integrates two separate systems into one seamless new on-line permit system (OPG-3 and Permit Works), which will increase efficiency and effectiveness.

## Red Wing Community Development Department Zoning Annual Permits

Permit Type	2015	2016	2017	2018	2019
Annexation	0	0	0	0	1
Access Closure	0	0	0	0	0
Bed and Breakfast	0	0	0	0	0
Boulevard Permit	0	0	0	0	0
Certificate of Compl.	44	36	36	43	48
Combination (lots)	3	6	5	5	0
Code Enforcement	34	15	16	23	18
Conditional Use Permit	3	17	15	17	10
Conservation Easement	0	0	0	0	0
Environmental Assessmt.	0	0	0	0	0
Easement Grant	0	1	0	1	0
Encroachment Permit	0	0	0	0	0
Easement Vacation	3	2	4	4	2
Flood Plain Determination	0	0	0	0	0
Final Plat	3	5	7	9	4
Grading Permit	5	0	7	6	6
Heritage Pres. Permit	8	15	7	11	9
Heritage Text Amend.	1	1	0	0	0
License Agreement	0	1	0	0	0
Land Division Correction	1	0	1	0	0
Lease Agreements	0	0	0	0	0
Limited Use (MnDOT)	2	0	0	1	2
Misc. Wk. Permit (MnDOT)	0	0	0	0	0
Minor Subdivision	4	4	7	6	4
Other Permits	1	4	1	0	0
Park Land Acquisition	0	0	0	1	0
Park Land Vacated	0	0	0	0	0
Plan Commission Review	8	6	5	5	4
Planned Unit Develop.	1	2	5	0	2
Plan Amendment	2	1	5	1	0
Preliminary Plat	0	0	0	0	0
Resubdivision	4	7	6	5	2
Rezoning	1	1	0	2	4
Sign Permit	24	21	23	27	29
Street Vacation	0	0	1	0	1
Text Amendment	5	5	0	1	0
Variance	4	5	4	5	7
Zoning Appeal	0	0	0	0	0
<b>TOTAL PERMITS</b>	<b>161</b>	<b>155</b>	<b>155</b>	<b>173</b>	<b>152</b>

**Red Wing Community Development Department  
Annual Permits & Licenses, Cemeteries, Building Permits & Inspections**

<b>Licenses &amp; Permits</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Food Wagons	4	5	6	7	6
Exempt Gambling Permits	3	3	2	3	4
Junk Dealers	3	3	2	3	3
Gambling Premise Permit				1	1
Pawnbroker	1	1	1	1	1
Peddler/Transient Merchant (individual)	3	4	4	2	1
Sidewalk Cafés	4	3	4	5	5
Solicitor (individual) Registrations	49	61	46	23	29
Solid Waste Haulers	13	12	13	13	11
Taxicab (Small Vehicle Passenger Service)	1	1	1	1	2
Vehicle tags issued	3	3	3	3	3
Tobacco	17	17	17	17	16
<b>Total Licenses &amp; Permits</b>	<b>101</b>	<b>112</b>	<b>99</b>	<b>78</b>	<b>79</b>

<b>Cemetery Lot Agreements &amp; Certificates</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Burnside	3	10	4	2	8
Oakwood	18	20	20	14	24
Lot Transfer Agreements (both)	7	7	8	6	5
Perpetual Flowers (both)	22	21	14	18	22
<b>Total Lot Agreements, Transfers &amp; Certificates</b>	<b>50</b>	<b>58</b>	<b>46</b>	<b>40</b>	<b>59</b>

<b>Building Permits and Inspections</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Total Number of Permits Issued	572	691	1392	878	568
Permit Revenue	\$216,588	\$207,421	\$379,931	\$335,701	\$458,257
Number of Inspections	984	808	1,182	1,488	1,446

<b>Valuation of Permits</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
Agricultural	0	0	\$854,000	0	0
Civic & Institutional	\$822,400	\$542,142	\$7,347,090	\$9,255,140	\$6,097,186
Commercial/Industrial	\$9,081,751	\$3,242,594	\$12,088,549	\$10,526,324	\$8,809,635
Residential	\$6,860,723	\$11,580,635	\$26,257,406	\$16,260,476	\$19,851,615
All other permits	\$2,794,855	\$1,270,503	\$3,993,724	\$3,580,644	\$4,628,473
<b>Total</b>	<b>\$19,559,729</b>	<b>\$16,635,874</b>	<b>\$50,540,769</b>	<b>\$39,622,584</b>	<b>\$39,386,909</b>

Community Development Department Pictures – 2019



# Red Wing Port Authority 2019 Annual Report



## **Staff**

Dan Rogness (Community Development Director), Shari Chorney (Port Authority Manager), Melissa Baartman (Community & Economic Development Coordinator).

## **Port Authority Board**

John Guerber (President), Audrey Bennett (Vice President), Stephen Gudgell (Treasurer), Kimberly Chalmers (Assistant Treasurer), Ralph Rauterkus, Becky Norton (City Council), Evan Brown (City Council)

## **Harbor Commission**

Brett Elford (President), William Simmons (Vice President), Gordon 'Butch' McConnell, Sharon McCord, Denny Tebbe, Gerald Cook, Wylie Wilson, John Guerber (Port Authority Liaison), Shari Chorney (Staff Liaison), Joe Melson (Staff Liaison), Lynn Nardinger (Staff Liaison).

## **Major Accomplishments**

1. Staff and the Port Authority worked its first full year with its new operator for the Little River Bulkhead, CD Terminal, LLC, which successfully moved 109,796.19 tons of product across the bulkhead, including Slag, Rebar, Salt, Coke, and Cotton Seed.
2. The Port Authority completed its first full year in the Operating / Lease Agreements with NSP (Xcel Energy) related to the Port's use of the bridge and storage pad next to the Little River Bulkhead.
3. The Harbor Commission recommended, and the Port Board approved three amendments to the Bulkhead Operator Lease and two amendments to the Xcel Lease. The amendments stemmed from expanding the operator's foot print on the bulkhead and expanding the Xcel storage pad area.
4. The Harbor Commission recommended, and the Port Board approved a renewal of the American River Transportation Company (ARTCO) and Red Wing Grain leases.
5. The Port Authority issued (10) grants with a total valuation of \$17,825 that assisted various businesses in the Sign, Awning & Façade Grant Program.
6. The Port Authority revised/modified existing loans with Rivertown Comics & Games, Red Wing Bicycle Co., LIVE.GIVE.SAVE, Presentations Plus, and River Bluff Technologies.
7. The Port Authority continued to utilize the Harbor Commission for input and recommendations on the new leases and various marina/waterfront projects; commissioners Sharon McCord and Butch McConnell ended their terms in 2019.
8. The Port Authority partnered with the Small Business Development Center to host five free business workshops in 2019 held over five months: Entrepreneurial Essentials, Financing Your Business, Marketing Your Business, Business Plan Development, and Business Legal Structure.
1. The Port Authority Board developed a 2020 budget of \$923,130 with a 16% tax levy increase; this budget included a transfer of \$226,630 from fund balance to operations.

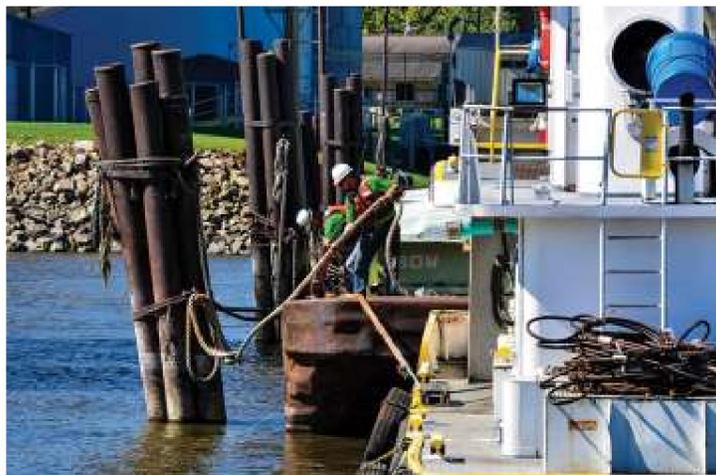
## Specific Activities & Projects

1. Staff and Commissioners prepared and approved a 2020 Strategic Plan for the Port Authority.
2. The Port Board requested further clarification from the City Council on actions related to the status of the Highway 19/61 property, including building demolition and broker contract continuance. The council directed that no demolition should occur at this time, and it terminated its brokerage agreement with the St. Paul Port Authority as of 12/31/19.
3. The Port Authority received updates on the Levee Park Riverboat Dockage & Improvement project that got underway in 2019; floods delayed completion until 2020.
4. The Port Authority received updates on the planning and preliminary design process for Old West Main Street and the Upper Harbor (new bike/pedestrian bridge and reconstruction).
5. The Port Board approved three Public Relations Grants for Downtown Main Street (\$5,000), the Big Turn Music Fest (\$5,000), and the Farmers Market, Power of Produce (\$2,000).
6. The Port Board approved an allocation of \$11,000 to Downtown Main Street to implement a new “First Time Event” program.
7. Staff and the Port Board continued to work on ways to implement the Downtown Investment Partnership; it sponsored a tour of downtown, including a guest downtown developer from Ely.
8. The Port Authority dealt with a non-compliance letter from Xcel related to CD Terminal’s storage of salt on the lease storage pad.
9. The Port Authority supported the City’s purchase of the vacant Bauer Built property on Old West Main Street to be used for interim parking and to be redeveloped in the future; this property will be purchased in January of 2020.
10. The Port Board authorized an Opportunity Zone Prospectus by Baker Tilly consultants.
11. The Port Board reaffirmed and ratified the 1996 Riverfront Property Agreement.
12. The Port Authority led sponsorships for an article on Red Wing in the Twin Cities Business magazine.



## **Regional Reports: The Turning Tides of Red Wing** AUGUST 05, 2019

The old, established river city is crafting a future while maintaining historic traditions.



# Port Authority Activity Pictures - 2019

