



City Council Annual (2016) Workshop Report
2015 Accomplishments

Planning Department
Prepared by: Brian C. Peterson AICP

The Department consists of five full time employees including Brian C. Peterson AICP, Planning Director, Steve Kohn, Assistant Planning Director, Building Official Frank Peterson, and two Office Clerk/Receptionists Kay Meltzer and Dannielle Flaugh. Gene Durand, worked part-time for the department as an Assistant Building Official. In addition, Anthony Nemcek, the ½ time Active Transportation Coordinator, was employed with the department in 2015, supported by Live Healthy Red Wing grant funding.

Major Accomplishments: Below is a list of what is considered the five top accomplishments of the department in 2015.

Land Use Permitting: Processed 226 zoning and other land use permit applications and code enforcement actions in 2015 (See Attached Table). This was a similar amount of permits compared to the previous year.

Building Permitting: Building permit activity was fairly stable in 2015. The value of new permits was **\$19.5 million** after a jump in 2014 of \$26.4 million which was related to the Xcel Energy Nuclear Generating Plant improvements. This is still substantially more compared to \$11.7 million in 2013, \$13.4 million in 2012 and \$9.3 million in 2011. The number of permits issued in **2015 was 573**, compared with 545 in 2014, 475 in 2013, 539 and 2012. There were 17 new residential unit permits issued in 2015, the same number as 2014, compared to 7 in 2013 and 9 in 2012. Several large home permits were issued at the end of 2014 by builders that wanted to obtain permits prior to new sprinkler standards being required. The department is of the opinion that if this were not the case, the number of single family permits would have increased by 4 or 5 homes in 2015.

Infrastructure Project Planning – 2015 was another year where much of the department’s focus was in support of several major infrastructure projects, including: streetscape planning for the **Downtown Main Street Reconstruction** project; participation with various committees working with the **Mississippi River Bridge Replacement** project; participation with plans for the **Riverfront Renaissance Project** between Bay Point Park and Levee Park; and support to the Port Authority and city departments with the Port Bonding project related to the **Levee Wall Commercial Dockage Improvement Project** at Levee Park.

Comprehensive Planning – The City adopted the Old West Main Street Master Plan on March 23, 2015; the Red Wing Housing Study on April 27, 2015 and initiated the Barn Bluff Master Plan later in the fall of 2015. The Barn Bluff Master Plan is on schedule to be completed in the summer of 2016.

Grant Writing and Administration – The department was involved in several successful grant applications and administration of those grants including: Memorial Park Legacy Grant project – close out (\$390,000); Barn Bluff Cultural Resource Study and Kiln Report Completed (66,000); Oakwood Cemetery Renovations ((\$275,310); Carlson Kiln Preservation (\$258,500); and work with Live Healthy Red Wing to secure funding of \$150,000 in 2016 and \$100,000 in 2017 from Blue Cross Blue Shield of Minnesota.

Other 2015 Projects Completed:

- 1) Provided staff support with Public Works to the Sustainability Commission
- 2) Provided staff support to Planning Commission and HPC
- 3) Participation with development of Capital Improvement Plan
- 4) Worked with committee to develop Bonding Bill presentations for the House and Senate Capital Project Committee Tours
- 5) Administered contracts related to the Live Healthy Red Wing program
- 6) Completed several zoning ordinance amendment projects
- 7) Completed required Storm Water Management amendment to the City's zoning code
- 8) Finalized easement agreement with Red Wing Grain
- 9) Participated with Forward Red Wing branding initiative
- 10) Support for 2015 Preservation Week Activities and Awards
- 11) Grant Administration for \$385,000 grant for Sheldon Theatre renovation
- 12) Grant Administration for \$100,000 grant application for City Hall masonry and front entrance project
- 13) Conservation Management Implementation Project
- 14) Participated with Customer Service Project for Permitting Improvements
- 15) Coordinated final Memorial Park improvement project funded by Legacy Grant.
- 16) Participated with discussions related to Downtown Conservancy
- 17) Coordinated development of Memorandum of Understanding for Red Wing Arts Association project for Pollinator Park
- 18) Completed South Side Neighborhood Conservation District Designation.
- 19) Completed Final EPA grant report.
- 20) Worked on revisions to the Rental Housing Maintenance Program for 2016.

January 14, 2016 – Planning Department and Zoning Permit Record

Permit Type	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Annexation	1	1	0	0	0	0	0	0	0	0
Access Closure	0	0	0	0	0	0	0	0	0	0
Bed and Breakfast	0	0	1	1	0	0	0	0	0	0
Boulevard Permit	0	1	0	0	1	0	1	0	0	0
Certificate of Compl.	48	57	52	32	27	35	42	29	49	44
Combination (lots)	*	*	*	*	*	1	4	2	2	3
Code Enforcement	23	32	12	30	12	28	34	23	32	34
Conditional Use Permit	7	10	4	8	10	5	7	6	10	3
Conservation Easement	*	2	1	0	1	1	0	0	1	0
Environmental Assessmt.	2	0	0	3	0	0	0	0	0	0
Easement Grant	*	*	*	*	*	3	2	0	1	0
Encroachment Permit	1	1	0	0	0	0	0	2	0	0
Easement Vacation	4	6	2	1	1	3	0	0	3	3
Flood Plain Determination	1	0	1	0	2	0	1	0	0	0
Final Plat	1	3	2	0	1	1	0	3	4	3
Grading Permit	6	6	7	2	0	4	0	4	7	5
Heritage Pres. Permit	7	16	12	15	12	10	5	7	20	8
Heritage Text Amend.	*		*	1	*	*	*	*	*	1
Junk Enforcement	*	*	*	*	*	54	62	60	63	74
License Agreement	0	0	0	0	0	0	1	1	2	0
Land Division Correction	0	0	0	0	1	0	0	2	0	1
Lease Agreements									2	0
Limited Use (MnDOT)	0	0	0	2	1	1	0	0	0	2
Misc. Wk. Permit(MnDOT)	0	0	0	0	0	0	0	0	0	0
Minor Subdivision	5	5	6	8	4	0	1	4	3	4
Other Permits	0	2	0	1	2	6	1	1	3	1
Park Land Acquisition	1	0	1	0	0	0	0	0	0	0
Park Land Vacated	0	1	0	0	0	0	0	1	0	0
Plan Commission Review	*	*	*	*	17	11	8	4	3	8
Planned Unit Develop.	3	4	1	0	1	0	1	0	1	1
Plan Amendment	1	2	4	5	0	2	1	0	1	2
Preliminary Plat	1	1	0	0	0	1	0	0	0	0
Resubdivision	8	9	8	8	9	9	4	1	2	4
Rezoning	6	6	1	2	1	5	0	0	5	1
Sign Permit	38	39	24	33	27	20	20	11	19	24
Street Vacation	4	1	1	0	0	0	1	0	0	0
Tax Exemption App.	*	*	*	*	*	*	*	2	0	0
Text Amendment	6	6	2	3	1	5	4	1	4	5
Variance	15	3	12	10	7	9	6	3	8	4
Zoning Appeal	1	1	0	0	1	2	0	0	0	0
Total Permits	190	215	154	164	139	212	175	165	245	226