



## CITY COUNCIL AGENDA REPORT

TO: Honorable Mayor and City Council Members

FROM: Rick Moskwa – Public Works Director

Agenda Item No.: 8-G

Meeting Date: April 8, 2013

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**ACTION REQUESTED:** Motion to Adopt Ordinance No. 45 Amending the Fee Schedule for:

1. Colvill Courtyard Rental
2. Mississippi National Golf Links Driving Range Fees

This Ordinance amendment was introduced at the Council meeting on March 25, 2013.

**ATTACHMENTS:** Exhibit A, Fee Schedule,  
Ordinance No. 45

**BACKGROUND:** Council approved the 2013 fee schedule in December of 2012.

1. Since the adoption of the fee ordinance, staff has received requests from residents for the rental of the Colvill Courtyard for partial days at a reduced rate.
2. Council has also approved the opening of the driving range at Mississippi National Golf Links and ball token fees must be determined.

**DISCUSSION:**

1. Colvill Courtyard is currently available for all day rental only, at a rate of \$275 per day. Staff has received requests from residents who would like to rent the facility during the week for partial days at a reduced rate. Staff has evaluated the rentals from 2012 and determined that during the time period between October 15, 2011 and April 1, 2012, there were only 2 week-end rentals and no daily rentals during these winter months. Staff would recommend allowing part day rentals 7 days per week at the reduced rate of \$100 for 4 hours or less for this time frame.

After April 1<sup>st</sup> through mid-October, there are typically no open dates for the week-ends as the facility is booked with reservations for all day events. By allowing part day rentals (Monday through Thursday during this time frame) of 4 hours or less, we would anticipate more use of the facility providing an opportunity for residents to hold meetings, birthday parties etc. during the day at a more affordable rate. The Courtyard would continue to be rented for full days only from Friday through Sunday.

2. At the Council meeting on March 13, 2013, Council directed staff to prepare for the opening of the driving range at Mississippi National Golf Links. Staff has prepared a recommendation of fees for ball tokens used at the driving range for buckets of golf balls. The tokens will be available for purchase at the Public Works Office and City Hall. The cost for the tokens will be \$5.00 for 1 token (45-50 golf balls) or 5 tokens for \$20.00. Tokens will not be available for purchase at the driving range. The driving range equipment will accept cash only in the form of one or five dollar bills to dispense balls.

Staff has contacted the School to address their use of the driving range and have agreed upon a price of \$1000 per team to use the driving range for the upcoming High School season from April until June 15. They will not be using the ball token system but will work with Randy from TSM to practice on the driving range. The rate of \$1000 per team was determined based on historical information.

**FUNDING:** The expenses to operate the driving range will be expensed to the Golf Course Budget and any and all revenues will be deposited into the General Fund.

**ONGOING OPERATION AND MAINTENANCE COSTS:**

1. The increased opportunity for part day rental should result in an increase in revenue for the Colvill Courtyard.
2. The operating costs for the driving range have been identified as \$9500.

**ALTERNATIVES:**

- 1.) Adopt Ordinance No. 45, Fourth Series
- 2.) Not Adopt Ordinance No. 45, Fourth Series

**RECOMMENDATION:** Staff recommends the Adoption of Ordinance No. 45, Fourth Series, Amending the City Fee Schedule.

**Exhibit A**  
**CITY OF RED WING FEES**  
**Effective 01-01-2013**

**Fees - Annually - Unless Specified Differently**

All fees that are billed must be paid by the due date printed on the bill. In the event charges are not paid by the due date, the City may assess a charge to the account of 6% APR or a \$5 minimum.

**PUBLIC WORKS DEPARTMENT FEES**

**PARK & EVENT FEES:**

Deer Harvest Fee \$10.00

Colvill Courtyard:

Building - Reserved for Entire Day \$275.00

Building - Reserved for part day (up to and including 4 hours)\* \$100.00

\* April 1 - October 15 - part day rentals available Monday thru Thursday only

\* October 15 - April 1 - part day rentals available 7 days per week

Cleaning Deposit\* \$150.00

\* Cleaning deposit to be mailed back following inspection.

Electrical Use/Rental Fees: 100-Amp Disconnect Availability Charge \$125.00/Event

100-Amp Disconnect Electrical Consumption Charge \$50.00/Day

Small Open Shelters Reservation: (up to and including 4 hours) \$30.00

(4+ hours) \$50.00

Large Open Air Shelter Reservation: (up to and including 4 hours) \$40.00

(4+ hours) \$60.00

Pavilion Reservation: (up to and including 4 hours) \$50.00

(4+ hours) \$80.00

South Park Warming House (up to and including 4 hours) \$50.00

(4+ hours) \$80.00

**MISSISSIPPI NATIONAL GOLF LINKS DRIVING RANGE**

Single Token \$5.00

Five Tokens \$20.00

**CONCRETE /BITUMINOUS FEES**

4" Concrete Sidewalk: \$7.50per square foot

5" Concrete Sidewalk: \$7.50per square foot

6" Concrete Sidewalk: \$8.00per square foot

6" Concrete Pavement or Drive Apron: \$8.00per square foot

7" Concrete Pavement or Drive Apron: \$9.00per square foot

8" Concrete Pavement or Drive Apron: \$10.00 per square foot

6" Concrete Curb (no gutter): \$19.00per linear foot

B618 Concrete Curb & Gutter: \$22.00per linear foot

3" or less Bituminous Paving with 8" Gravel Base: \$40.00per square yard

Concrete Sawing: \$10.00 per linear foot

**Ordinance No. 45, Fourth Series**

***An Ordinance Amending the City of Red Wing Fee Schedule***

THE CITY COUNCIL OF THE CITY OF RED WING DOES ORDAIN:

**SECTION 1:** The City of Red Wing Fee Schedule is hereby amended as shown in Exhibit A.

**SECTION 2: Effective Date.** This ordinance shall be in full force and effect 14 days after its adoption and publication in accordance with the City Charter.

Introduced the 25th day of March, 2013.

Adopted this 8<sup>th</sup> day of April, 2013

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Lisa Pritchard Bayley, Council President

ATTEST:

\_\_\_\_\_  
Kathy Seymour Johnson, MCMC  
City Clerk

(seal)

Presented to the Acting Mayor at \_\_\_\_\_ p.m. on this \_\_\_\_\_ day of \_\_\_\_\_,  
2013, Approved this \_\_\_\_\_ day of \_\_\_\_\_, 2013

\_\_\_\_\_  
Lisa Pritchard Bayley, Acting Mayor

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