



## 2014 Projects, Committees, and Training for Information Services Division

Jeff Krueger, Network Engineer  
Steve Hammes, Systems Engineer  
Kyle Fitzpatrick, Audio/Video Technician – 20 hours/week  
Patrick Harris, Audio/Video Technician – 14 hours/week  
Tom Hughes, Audio/Video Technician – 14 hours/week  
Laura Blair, Director

### Projects

Extended local area network to the marina office, designed and implemented voice/data network  
Cost analysis of Port and Sheldon on city network vs private  
Extended local area network to Sheldon – designed and implemented voice/data network  
Researched surveillance solutions for ramps and other public spaces  
Installation of Cartegraph OMS  
Installation of ArcGIS 10.2 Enterprise System  
Replacement of GreenBytes SAN (storage area network) with Mass Mountain SAN and moving virtual servers to new SAN  
Replacement of Police Department squad room computers with dual monitors  
VEEAM backup solution for virtual servers  
Research upgrades of telecommunications systems with our vender, Avaya  
Produced 70 special projects for Government Access (25 in 2013)  
Distribution of Ipads to City Council and other departments  
Upgrade of Leightronix equipment  
Ongoing Granicus and ilegislate training and troubleshooting  
PEG discussions with HBC and Charter Communications re: their intentions for channel placement and public access  
Digital conversion of all Charter Communications lines  
Charter Communications channel move issue & resolution  
Budget oversight for IT, Communications, Telecommunications  
Fire Department intranet meetings  
Council Chambers wiring project  
Updated Information Services job descriptions

### Ongoing

Management of website and redesign  
Newsletter development  
Social media updates  
Government access programming updates  
Research mobile management solutions for mobile devices (close to 200 devices now)  
Trust project with FD Labor Management Committee  
Communications policy  
iPad policy  
Wiring of Library Foot room for future live broadcasting site

### **Committee & meeting participation**

Participation in CIP meetings  
PIO for EOC drills & training  
Fire Department Labor/Management Committee  
Community Advisory Committee for Red Wing Ignite  
Succession planning meetings  
Surveillance Camera Committee  
Design meetings with WSB (Cartegraph & ArcGIS upgrades)  
GIS staffing meetings with city/county staff  
Guns and Hoses Committee  
City Hall Managers  
Tuesday Follow-up  
Monthly meetings with Administrator  
Monthly staff meetings with IT  
Weekly staff meetings with AV Techs  
Project Team  
DDH  
Organizational Restructure

### **Conferences & Training**

ICMA Conference  
Spring MHTA Conference  
2014 IT Symposium  
ICMA Social Media for Citizen Engagement Webinar  
Myers/Briggs project with college intern  
Two university classes at Augsburg college  
Leadership book club meetings

### **Channel 6 Project Report prepared by Patrick Harris, A/V Technician**

***We have completed 68 videos in 2014! That's over double 2013 when we completed 24 videos in original programming and out of the five years I have worked here, that's a new record. -Patrick***

The following are the programs that have been completed this year. Each project will have a description.

#### **Tom Hughes Interviews**

##### **January**

-Brian Peterson on the Hwy 61 Project  
-Brian Peterson on the Twin Bluff and Pioneer Road Intersection Reconstruction Projects.

##### **February**

-Lisa Bayley on City Council updates and projects  
-Joe Melson on the Marina  
-Lynn Naardinger on Public Works during the Winter Season

## **March**

- Shawn Blaney on Public Works maintaining parks during the Fall/Winter/Spring Season
- Randy Olson on upcoming Port Authority projects
- Dave Borgen on the Covill Park Pool

## **April**

- Roger Hand on Weather Advisory Week
- Chap Achen on the Port Authority
- Melissa Hill on upcoming Library Events
- Randy Decker on computer classes at the Library
- Kyle Lindholm on being a Patrol Officer
- Jeff Burbank on being a K-9 Officer
- Megan Seeland on upcoming Library Event
- Ron Collett on the Port Authority
- Scott Adkission on the Port Authority
- Officer Luanna VonBargon on the Police Bike Rodeo
- Randy Decker on eBooks at the Library

## **May**

- Brian Peterson on Earth Day Event
- Nancy Braschier on Earth Day Event
- Megan Seeland on the Tween Book Club
- Melissa Hill on upcoming Library Events
- Lynn Naardinger on Road Construction projects
- Ron Rosenthal on Reconstruction of West Avenue and another video with more information on the project.
- Megan Seeland on the Library Kids Summer Reading Program

## **June**

- Megan Seeland on Summer Library Programs
- Lynn Naardinger on the June Flood and Flood Safety
- Tim Bombach on Night 2 Unite

## **July**

- Lois Burnes and Judy Boos on an author's book signing at the Library

## **August**

- Randy Olson on upcoming Port Authority projects
- Firefighter John Holtz and Officer Adam Krane on Guns vs Hoses Softball game
- Janet Brandt on Library updates
- Kay Kuhlmann on City Budgeting

## **September**

- Megan Seeland on Kid's Fall Storytime at the Library
- Laura Wildenborg on Fall Food Festival
- Randy Decker on upcoming Library programs

## **November**

- *Dave Borgen on Covill Park updates*
- *Lynn Naardinger on how to prevent frozen pipes*
- *Lynn Naardinger on Snow Removal and sidewalk shoveling*

## **December**

- *Jay Owens on downtown reconstruction update*
- *Brian Peterson on downtown reconstruction update*
- *Randy Decker on Library updates*
- *Tom Schneider on concerns of crude oil shipping*

## **Promos/PSAs**

**Channel 6 Greetings:** *Roger Seymour, Kay Kuhlmann, Kyley Lindholm, Lisa Acker, Randy Olson, Laura Blair, Tom Hughes, Kyle Fitzpatrick, Steve Kohn, Kathy Johnson, Shari Chorney, Susan Davonsky, Dawn Ableidinger*

## **River Renaissance Promo**

- *About the infrastructure improvement plans along the river.*

## **Fireworks PSA**

- *Straight forward there. Get permits and don't get blown up. Firefighters and their families starred in the video.*

## **Stormwater 101 PSA**

*High school students learning how vital storm water management is. Starring Red Wing high school students and their science teacher, Paul Drotos, and Patrick Harris (shameless plug), and a black lab named Maverick.*

## **Features**

### **Chemical Health Initiative**

A presentation about the hazards of drugs which took place at the high school auditorium.

### **Earth Day 2014**

*3 Tom Hughes interviews and highlights of the event that took place at the high school and around the community.*

*Police Memorial 2014*

*An event honoring fallen officers.*

*Art Presentation at the Anderson Center*

*Deaf artists showcasing their talents.*

### **Invasive Plants**

*Colin McKuen on how to identify/remove/prevent/dispose of Invasive Plants*

*Levee Park Statue Presentation*

*An unveiling of a new statue at the park.*

### **Veteran's Day Event**

*Veterans share their stories at the Southeast Technical College*