**Board/Commission Appointment Application Form**

**Name :** _____ **Date of Application**: _____

**Address** (no P.O. boxes please)**:** _____

**Email Address:** _____

**Phone Number:** _____
Daytime Number Evening Number

If you are appointed, either a telephone number or an email address where you can be reached must be available to the public. At your request, both a telephone number and an email address can be considered public data. Please list the telephone number and/or email address that you wish to be public if you are appointed:
**Telephone:**_____**Email:**_____**.**

**Board or Commission applying for** (you can check more than one if you wish)**:**

☐ Airport Board
☐ Human Rights Commission
☐ Sheldon Auditorium Board
☐ Harbor Commission
☐ Library Board
☐ Sister Cities Commission
☐ Heritage Preservation Commission
☐ Planning Commission
☐ Sustainability Commission
☐ Housing & Redevelopment Authority Board
☐ Port Authority Board

Please Note: One member of the Library Board can be a resident of rural Goodhue County. Two Airport Board members can be residents of Pierce or Goodhue County. Members of the Sister Cities Commission, the Sustainability Commission, and the Human Rights Commission may be drawn from within the limits of Independent School District 256.

***Expected Attendance at Meetings: Boards and Commissions hold regular monthly meetings. As a member, your presence is expected. More than three unexcused absences may lead to you being replaced.***

Please briefly explain your interest in serving on this board or commission: _____
_____
_____
_____
_____
_____
_____

What skills and talents will you bring to this board or commission:_____
_____
_____
_____
_____
_____

Do you have any other community involvement experience either in Red Wing or another community?_____
_____
_____
_____
_____
_____

Have you previously served on a board or commission for the City of Red Wing? ☐ Yes ☐ No

If yes, which board or commission and years of service?_____
_____

Have you served on a board or commission for another governmental entity? ☐ Yes ☐ No

If yes, what entity, and what was your role? _____
_____
_____
_____
_____

Most boards and commissions meet at least once a month in the evening for two to three hours. Preparation for these meetings can take another one to two hours and some special meetings do occur. Can you fulfill the time commitment necessary to be an effective board or commission member?

☐ Yes ☐ No Comments: _____
_____
_____

Is there anything else you would like to tell us that will help us evaluate your skills, talents, and commitment to serving on a City of Red Wing board or commission? _____
_____
_____
_____
_____
_____
_____

Please return this application to: Teri Swanson
315 West Fourth Street
Red Wing, MN 55066

***Board/Commission Applicants***

RIGHTS OF SUBJECTS OF GOVERNMENT DATA
"TENNESSEN WARNING"

In accordance with the Minnesota Government Data Practices Act, the City of Red Wing is required to inform you of your rights as they pertain to the information collected about you. Public information is data that is not classified by state statute, federal law or temporary classification as either private or confidential. It is accessible to anyone for any reason. All government data is presumed to be public unless a specific state or federal law classifies it otherwise. Private information is that information which is available to you, not the public; and confidential information is that information which is not available to you or the public. The information we collect from you is either public or private. The separation of that information is as follows:

***PUBLIC*** **- Name; city of residence; education and training; employment history; volunteer work; awards and honors; prior government service; data provided to a multimember agency in an application for appointment pursuant to Minnesota Statute Section 15.0597, and veteran status.**

**After an individual is appointed to a public body, the following additional items of data are public: residential address, either a telephone number or electronic mail address where the appointee can be reached, or both at the request of the appointee; first and last dates of service on the public body; the existence and status of any complaints or charges against an appointee; and upon completion of an investigation of a complaint or charge against an appointee, the final investigation report, unless access to the data would jeopardize an active investigation.**

***PRIVATE*** **- All other information collected at the time of the application.**

The information collected and required from you is to determine your eligibility for a City of Red Wing Board and Commission position. If you do not supply the required information, the City of Red Wing will not be able to determine your eligibility.

The dissemination and use of the private data we collect is limited to that necessary for the administration of Board and Commission positions. Persons or agencies with whom this information may be shared include:

> ***CITY AND COUNTY PERSONNEL INVOLVED IN DETERMINING YOUR ELIGIBILITY, CITY COUNCIL MEMBERS TO APPROVE THE APPLICATION, CONTRACTED PUBLIC AUDITORS AND THOSE INDIVIDUALS TO WHOM YOU GIVE YOUR EXPRESS WRITTEN PERMISSION.***

Unless otherwise authorized by state statute or federal law, other government agencies utilizing the reported private data must also treat the information private.

You may wish to exercise your rights as contained in the Minnesota Government Data Practices Act. These rights include:

> ***THE RIGHT TO SEE AND OBTAIN COPIES OF THE DATA MAINTAINED ON YOU.***
>
> ***THE RIGHT TO BE TOLD THE CONTENTS AND MEANING OF THE DATA.***
>
> ***THE RIGHT TO CONTEST THE ACCURACY AND COMPLETENESS OF THE DATA.***
>
> *To exercise these rights, contact Administration, Second Floor, City Hall, Red Wing, MN, 55066*

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***I have read and understand the above information regarding my rights as a subject of government data.***

_____ _____

*(Signature of Data Subject)* *(Date)*

Per MN Statute Sec. 13.601