



## **Board / Commission Overview**

The following information describes each of the formal Boards and Commissions of the City of Red Wing. If you would like to volunteer your time or talents to serve with any of these groups, contact the Staff Liaisons listed below for information about openings or feel free to attend a meeting.

### **Advisory Planning Commission**

*Staff Liaison: Brian Peterson*

*Council Liaison: Jason Sebion*

The Red Wing Advisory Planning Commission is a seven-member advisory commission appointed by the Mayor with the purpose of guiding the future development of land within the community in order to ensure a safe, pleasant, and economical environment for residential, commercial, industrial, and public activities. The Advisory Planning Commission performs this function as the lead agency involved in developing the City's Comprehensive Plan. This plan is a compilation of policy statements, goals, standards, and maps that guide the city's future physical, social, and economic development. In addition, the commission acts in an advisory role in implementing the Comprehensive Guide Plan through such regulatory and budgetary tools as the zoning ordinance, subdivision ordinance, flood plain regulation, shore land ordinance, and the five-year capital improvement program. The Advisory Planning Commission meets the third Tuesday of each month at 7:00 p.m. in the Council Chambers at City Hall. *City Code Section 2.09.*

### **Airport Board**

*Staff Liaison: Rick Moskwa*

*Staff Liaison: Tammie Dougherty*

*Council Liaison: Mike Schultz*

The Airport Board shall advise the City Council in all matters dealing with the operation, maintenance and improvements to the Red Wing Regional Airport. It shall recommend an annual operating budget, report on the adequacy of the facilities, recommend capital improvements and serve as a forum for others to express their views on subjects relating to the airport and its operation. The board is composed of seven members; four of whom shall be residents of the City of Red Wing, one of whom shall be a Goodhue County, Minnesota, resident and taxpayer of the City of Red Wing or hangar lessee, and two who shall be residents of Pierce County, Wisconsin. Preference shall be given to residents of the townships of Isabelle and Trenton. The Airport Board typically meets on the first Wednesday of every other month at 4:00 p.m. in the Council Chambers at City Hall.

*City Code Section 2.10.*

## **Charter Commission**

*Staff Liaison: Kathy Johnson*

*Council Liaison: Dean Hove*

The Charter Commission is a statutorily required board for each Charter City in the state. The commission's purpose is to review the charter on an annual basis and determine whether it should be amended in any way. Occasionally, the City Council will direct specific questions to them. Typically, the Charter Commission reviews the Charter for consistency and clarity. Red Wing Charter Commission consists of not less than seven and no more than 15 members. The chair of the commission calls its meetings as needed at least annually and the meetings are held in the Council Chambers of City Hall. *State Statutes Section 410.05.*

## **Harbor Commission**

*Staff Liaison: Randy Olson*

*Council Liaison: Ralph Rauterkus*

The Red Wing Harbor Commission acts in an advisory capacity to the Red Wing Port Authority and the City Council with respect to the management and supervision of all harbors, rivers, the waterfront, and all other navigable waters within the city. The Commission is composed of seven members. A representative of the Port Authority shall serve as a non-voting liaison between the Port Authority and the Harbor Commission. A representative of the Red Wing City Council shall serve as a non-voting liaison between the City Council and Harbor Commission. The commission meets on the first Tuesday of every month at 7:30 a.m. in the Council Chambers at City Hall. *City Code Section 2.11.*

## **Heritage Preservation Commission**

*Staff Liaison: Steve Kohn*

*Council Liaison: Ralph Rauterkus*

The Heritage Preservation Commission is a seven-member commission appointed by the Mayor that works toward the preservation of Red Wing's rich heritage. The Commission's purpose is to work for the preservation and protection of places, buildings, and structures that have special historical, architectural, archaeological or aesthetic interest or value to the Red Wing community. This is done through researching and inventorying preservation resources; designation of key sites, structures, and districts for preservation; design review of projects that impact on designated historic sites, structures, and districts; preservation education activities; and awards and acknowledgement of preservation activities within the community. The Red Wing Heritage Preservation Commission meets on the first Wednesday of each month at 5:30 p.m. in the Council Chambers at City Hall. *City Code Section 16.03.*

## **Housing and Redevelopment Authority**

*Staff Liaison: Randal Hemmerlin*

*Council Liaison: Marilyn Meinke*

This is a seven-member board appointed by the Mayor to act as the City of Red Wing's primary agency for housing and redevelopment activities. The HRA administers and manages public housing properties and programs assisting families; administers Housing and Urban Development rental assistance programs; assists redevelopment projects and plans; and also administers a variety of housing and commercial loan programs. The HRA meets on the second Tuesday of each month at 3:30 p.m. in the Council Chambers at City Hall. *State Statutes Section 469.003.*

## **Human Rights Commission**

*Staff Liaison: Roger Pohlman*

*Council Liaison: Peggy Rehder*

The mission of the Red Wing Human Rights Commission is to assure that nothing in an individual's race, gender, nationality, choice of religion, sexual orientation, or other individuality aspect excludes any person from participating equally and fully in the human experience at the highest level. The purpose of the commission is to secure for all citizens equal opportunity in employment, housing, public accommodations, public services and education, and full participation in the affairs of the community by assisting the State Department of Human Rights in implementing the Minnesota State Act Against Discrimination and by advising the City Council on long-range programs to improve community relations. The Human Rights Commission meets the third Thursday of each even month at 7:00 p.m. in the Council Chambers at City Hall. This is a seven-member commission appointed by the Mayor. *City Code Section 2.12.*

## **Community Recreation Joint Powers Board**

*City Staff Liaison: Rick Moskwa*

*Council Member: Ralph Rauterkus*

*School Staff Liaison: Kevin Johnson*

*Community Recreation Coordinator: Dave Borgen*

The Community Recreation Joint Powers Board is composed of members from both the City of Red Wing and the Red Wing School District. The board acts as the governing body concerning recreational opportunities in the community. An important part of this board's mission is to coordinate all recreational facilities in the community, those owned both by the city and the school district. The board is responsible for offering programs, managing Colvill Aquatic Center and scheduling fields, gyms, and arenas. The Joint Powers Board is composed of five members including two City Council members, two School Board members and one at-large member. The board meets bi-monthly on the third Thursday at 7:00 a.m. in the Council Chambers at City Hall.

## **Library Board**

*Staff Liaison: Jessica McGee*

*Council Liaison: Marilyn Meinke*

The Red Wing Public Library has a nine-member governing board of city residents appointed by the Mayor and City Council, which makes policy relative to the library's services, collection development and programming, use of the building, intellectual freedom issues, and develops and monitors the budget. There is potential for some additional committee work. Its mission is to "grow lifelong learners." One member may be a non-city resident of Goodhue County. Library Board policies are administered by the Library Director. The Board meets bi-monthly on the second Monday of each month at 5:00 p.m. in the Council Chambers at City Hall. *City Charter Section 2.041.*

## **Port Authority Commission**

*Staff Liaison: Randy Olson*

*Council Member: Mike Schultz and Dean Hove*

The purpose of the Port Authority is to act as the city's primary agency with responsibilities for economic development, industrial development and redevelopment. The Port Authority represents the city's continued interest in job creation and increased tax base. The Port Board consists of seven members. Two Board Members are representatives of the City Council. The remaining five members of the board are appointed by the Mayor and

approved by City Council. All board members must be residents of the City of Red Wing. The Red Wing Port Authority Board of Directors meets the first Tuesday of each month at 5:30 p.m. in the Council Chambers at City Hall. *State Statutes Section 469.081 and Enabling Resolution No. 2226 as amended.*

### **Sheldon Theatre Board**

*Staff Liaison: Sean Dowse*

*Council Liaison: Peggy Rehder*

As representatives of the public, the mission of this board is to be the primary force pressing the Sheldon Performing Arts Theatre to the realization of its opportunities for service and the fulfillment of its obligations to all its constituencies. Elect, monitor, appraise, advise, stimulate, support, reward and, if deemed necessary or desirable, change top management. Regularly discuss matters that are of concern to the Executive Director or to the board. Review the results achieved by management as compared with the Sheldon's philosophy, annual and long-range goals and the performance of similar theatres. Ensure that the financial structure of the Sheldon is adequate for its current needs and its long-range strategy. Meetings are held on the third Tuesday of every month at 5:15 p.m. in the Council Chambers at City Hall. The Mayor of Red Wing appoints the members of the board of which there are seven. *Resolution of October 7, 1904, amended in 1985 by Ordinance No. 12, Third Series.*

### **Sister Cities Commission**

*Staff Liaison: Jessica McGee*

*Council Liaison: Peggy Rehder*

The Sister Cities Commission promotes cultural exchange between cities of different nations to foster strengthened economics, world peace and a greater understanding of the world issues. The City of Red Wing has two official sister cities – Ikata, Japan and Quzhou, China. The commission also has an informal relationship with Drammen, Norway. The Sister Cities Commission can have up to 15 members appointed by the Mayor. The commission meets the fourth Tuesday of every other month at 7:00 p.m. in the Council Chambers at City Hall. *City Code Section 2.13.*

### **Sustainability Commission**

*Staff Liaison: Jay McCleary*

*Staff Liaison: Brian Peterson*

*Council Liaison: Marilyn Meinke*

The Sustainability Commission is composed of six to fifteen citizen members appointed by the Mayor. The purpose of the commission is to provide advice to the City Council concerning environmental issues and initiatives confronting the City. The commission works with citizens, government, businesses and local community organizations to protect and preserve the ecological resources of the community so that they are in balance with the cultural, historic, recreational, and economic resources of our river and land for generations to come. Specifically, the commission is charged with recommending a sustainability plan to the City Council; assisting and advising the Council, Planning Commission and other City agencies in assessing the environmental impact of proposed undertakings; recommending environmental policies; completing studies; developing educational programs; and establishing volunteer programs and opportunities. The commission meets the fourth Tuesday every month at 5:30 p.m. in the Council Chambers or the Mississippi River Conference Room at City Hall. *City Code Section 2.14.*