



October 4, 2011

Dear Property Owner:

According to our Utility billing records, you are a property owner who leases property in the City of Red Wing. In 2010, the City completed the recodification of the City code. This process involved the review of each chapter of the City code with a public meeting and opportunity for citizen input. You are receiving this notification because City code now requires that all bills for Utility services be in the name of the property owner. Effective January 1, 2011, City Council approved changes to the City code, Section 3.04, Subd. 6 as noted below.

**Subd. 6.** *Utility Services and Charges a Lien.*

- A. *Payment for all utility service and charges shall be the primary responsibility of the consumer or customer of the premises served and shall be billed to the owner of the premises on or after October 1, 2011. The City may collect the same in a civil action or, in the alternative and at the option of the City, as otherwise provided in this Subdivision.*
- B. *Each such charge, including those termed "special" charges, is hereby made a lien upon the premises served by a connection to or utilization of a municipal utility system or service of the City and located within the City. All such charges not paid and becoming delinquent may be recovered by assessing the property. The unpaid balance shall be placed on the assessment roll as provided by the City Charter and Statute provisions.*

Property owners may contact the Utilities Department at any time to make the changes to their accounts. The deadline for making the changes is December 31, 2011. All Utility accounts will be transferred into the property owners name at that time. Property owners will not be charged a new account set up fee for this transfer. If this deadline does not coincide with the property owners' ability to make the changes to leases as they expire, arrangements can be made to extend this date by contacting the Utilities Department. If you have any questions, please feel free to contact us at 651-385-3659 between the hours of 7:00 and 4:00. Thank You.

Respectfully,

City of Red Wing  
Utilities Department

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Red Wing, MN 55066  
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